

BEDFORD COUNTY BOARD OF EDUCATION

TITLE – Criminal Justice Teacher (Grades 9-12)

QUALIFICATIONS

The candidate will meet the following criteria:

- hold, at minimum, a high school diploma **AND**
 - a. 5 years of relevant work experience, completed within the last 10 years; **OR**
 - b. 3 years of relevant work experience, completed within the last 10 years and an Associate degree in criminal justice; **OR**
 - c. 1 year or relevant work experience, completed within the last 10 years and a Bachelor's degree in criminal justice; **OR**
 - d. Master's degree in criminal justice or juris doctorate.
- *Example Qualifying Experience: Correctional officer, crime scene investigator, judge, lawyer, military police, police officer, parole officer, probation officer, sheriff, sheriff's deputy, state or federal bureau of investigation officer, wildlife officer.*
- pass the NOCTI assessment (Criminal Justice 5269, or Protective Services 5916) or complete the Peace Officer Standards & Training (POST) Commission, or state law license from TN or another state
- pass a Criminal Justice Fingerprint/Background Clearance
- attend new teacher training if applicable
- enroll in Educator Prep Courses at an approved university offering the following endorsement: Legal and Protective Services (Endorsement Code: 750) if applicable

JOB GOAL

The Criminal Justice and Correction Services program of study prepares students for a range of careers in law enforcement, crime scene analysis, forensic science, public safety, and criminal justice. Course content emphasizes procedures and laws governing the application of justice in the United States, from constitutional rights to crisis scenario management and the elements of criminal investigations. Upon completion of this program of study, students will be equipped with the knowledge and skill preparation for postsecondary or career opportunities in many law- and justice-related fields.

The Criminal Justice teacher will also be responsible for sponsoring an active Career and Technical Student Organization (CTSO) through SkillsUSA, which enthusiastically competes in local, regional, state, and national skills competitions and events. The successful candidate will be responsible for maintaining a "Quality Program of Study" as directed by the TDOE CTE

Department, maintain compliance with state and federal funding requirements, and provide complete, compliant, and on-time Size, Scope, and Quality Indicators (SSQI) documentation on a yearly basis. The principal may assign extra co-curricular duties, meetings, committees, and professional development throughout the school year.

If you are interested in this position, but have questions about the licensure process, please reach out to Lori Sexton, Director of Career and Technical Education at sextonl@bedfordk12tn.net

ACCOUNTABLE TO

School Principal

ESSENTIAL FUNCTIONS

1. Instructs students in subject matter, using various teaching methods, such as lecture and demonstration and uses audiovisual aids and other materials to supplement presentation.
2. Prepares teaching outline for course of study, and assigns lessons and corrects homework.
3. Administers tests to evaluate progress, records results, and issues reports to inform parents of student's progress.
4. Keeps accurate attendance records.
5. Participates in faculty and professional meetings, educational conferences, and other teacher training workshops.
6. Maintains discipline in classroom and assists with monitoring of student behavior on the entire school campus.
7. Prepares for class and shows evidence of preparation upon request of immediate supervisor.
8. Available to students and parents for education-related purposes outside the instructional day, when requested to do so.
9. Assists in upholding and enforcing school rules, Board policies, and administrative regulations.
10. Develops and maintains a classroom conducive to learning.
11. Meets and instructs assigned classes in the locations and at the time designated.

12. Supervises activities such as field trips, group discussions, and dramatic play acting, to stimulate students' interest in and broaden understanding of their physical and social environment.
13. Fosters cooperative social behavior through games and group projects to assist students in forming satisfying relationships with other students and adults.
14. Assists in the administering of diagnostic tests.
15. Maintains all required student records and files.
16. Represents the school and community in a positive manner.
17. Reports to the principal when one knows or reasonably suspects that a child's health or welfare has been or appears to have been harmed as a result of abuse or neglect.
18. Performs other work-related duties as assigned by the Principal.

PHYSICAL DEMANDS

This job may require lifting of objects that exceed 25 pounds, with frequent lifting and/or carrying of objects weighing up to 10 pounds. Other physical demands that may be required are as follows:

1. Pushing and/or pulling
2. Climbing
3. Stooping and/or kneeling
4. Reaching
5. Talking
6. Hearing
7. Seeing

TEMPERAMENT (Personal Traits)

1. Adaptability to performing a variety of duties, often changing from one task to another of a different nature without loss of efficiency or composure.
2. Adaptability to accepting responsibility for the direction, control, or planning of an activity.
3. Adaptability to dealing with students and parents.
4. Adaptability to making generalizations, evaluations, or decisions based on sensory or judgmental criteria.

CAPACITY AND ABILITY REQUIREMENTS

Specific capacities and abilities may be required of an individual in order to learn or perform adequately a task or job duty.

1. Intelligence: The ability to understand instructions and underlying principles. Ability to reason and make judgments.
2. Verbal: Ability to understand meanings or words and the ideas associated with them.
3. Numerical: Ability to perform arithmetic operations quickly and accurately.
4. Manual Dexterity: The ability to move the hands easily and manipulate small objects with the fingers.
5. Form Perception: To make visual comparisons and discriminations and see slight differences in shapes and shadings of figures.
6. Color Discrimination: Ability to perceive or recognize similarities or differences in colors or shades or other values of the same color.

WORK CONDITIONS

Normal working environment.

GENERAL REQUIREMENTS

The above statements are intended to describe the general nature and level of work being performed by people assigned to this position. They are not intended to be a complete list of responsibilities, duties, and skills required of personnel so assigned.

SALARY	As per current state and local salary schedules.
CONTRACT LENGTH	200 days—FLSA EXEMPT
SICK LEAVE	1 Day per month of service
PERSONAL PROFESSIONAL	2 days per year 1 day per year
VACATION	As per current Board Policy
EVALUATION	Performance will be evaluated in accordance with local and state guidelines.