

BEDFORD COUNTY BOARD OF EDUCATION

TITLE

Grounds Person – Plant Operations

QUALIFICATIONS

1. High school education or general equivalency (GED) diploma, preferred.
2. Able to read, write, speak and understand the English language.
3. Knowledge of basic shop math.
4. At least one year experience so that with appropriate training, all assigned duties may be performed.
5. Possess a valid Tennessee driver’s license.
6. Knowledge of use of all types of common hand, electrical, and yard tools and machinery.
7. Successful completion of 60 working-day probationary period.
8. Meets the health and physical requirements.

JOB GOAL

To help maintain the physical school plants in a condition of operating excellence so that full educational use of them may be made at all times.

ACCOUNTABLE TO

Director of Plant Operations

ESSENTIAL FUNCTIONS

1. Perform general and preventative maintenance and emergency repairs on school grounds, stadium bleachers, and lawn and playground equipment.
2. Cut and trim school grounds using a variety of lawn equipment, i.e. hand mower, power mower, riding mower, weed eater, edger, etc.

3. Perform inspections of stadium bleachers and playground equipment on a scheduled basis.
4. Perform a variety of maintenance duties when yard work is completed.
5. Observe all safety rules, regulations, and procedures in the use of all equipment and chemicals.
6. Observe all local, state, and federal policies and regulations in the governance of schools.
7. Performs other duties as assigned by the Maintenance Supervisor and Director of Plant Operations.

PHYSICAL DEMANDS

This job may require lifting of objects that exceed 50 pounds, with frequent lifting and/or carrying of objects weighing up to 25 pounds. Other physical demands that may be required are as follows:

1. Lifting, carrying, pushing, and/or pulling
2. Climbing and/or balancing
3. Stooping, kneeling, and/or crawling
4. Reaching
5. Seeing

VOCATIONAL PREPARATION

The required vocational preparation may come from any of the following:

1. Vocational education
2. Apprentice training
3. On-the-job training
4. Essential experience

TEMPERAMENT

1. Adaptability to performing a variety of duties, often changing from one task to another of a different nature without loss of efficiency or composure.
2. Adaptability to accepting responsibility for the direction, control, or planning of an activity.
3. Adaptability to dealing with people.

4. Adaptability to making generalizations, evaluations, or decisions based on sensory or judgmental criteria.

CAPACITY AND ABILITY REQUIREMENTS

Specific capacities and abilities may be required of an individual in order to learn or perform adequately a task or job duty.

1. Intelligence: The ability to understand instructions and underlying principles. Ability to reason and make judgments.
2. Finger Dexterity: Ability to move the hands and accurately manipulate small objects with the fingers.
3. Eye-Hand-Foot Coordination: Ability to move the hand and foot coordinately in response to visual stimuli.
4. Color Discrimination: Ability to perceive or recognize similarities or differences in colors or shades or other values of the same color.
5. Form Perception: To make visual comparisons and discriminations and see slight differences in shapes and shadings.

WORK CONDITIONS

Exposure to dust, noise, temperature variations, pollen, ragweed, insects, and possible hazardous materials and chemicals.

GENERAL REQUIREMENTS

The above statements are intended to describe the general nature and level of work being performed by people assigned to this position. They are not intended to be a complete list of responsibilities, duties, and skills required of personnel so assigned.

SALARY Per current schedule.

CONTRACT LENGTH 261 Days

SICK LEAVE As per current Board Policy 5.302. Sick leave is cumulative 1 day for each month employed and unused sick leave days will accrue.

VACATION As per current Board Policy.

EVALUATION Performance will be evaluated annually by the Director of

Plant Operations.